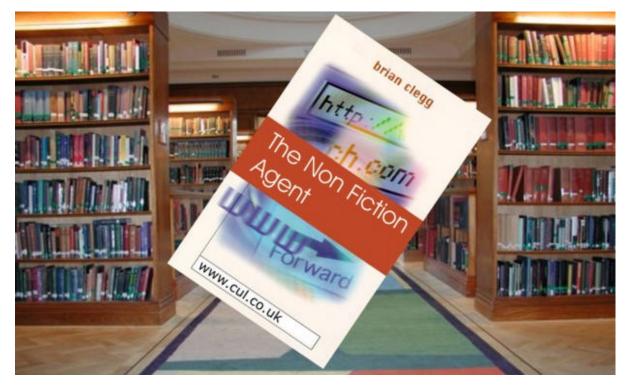
The



Non Fiction Agent Brian Clegg

The Non Fiction Agent

A guide to organizing your ideas into a winning non-fiction book proposal by

Brian Clegg

Director of Creativity Unleashed Limited and author of over 20 books

First published 2006

YOU ARE LICENSED TO HOLD A SINGLE ELECTRONIC COPY AND TO PRINT A COPY FOR YOUR OWN USE ONLY. NEITHER ELECTRONIC NOR PAPER COPIES MAY BE RESOLD. THIS EBOOK IS **ONLY** ON SALE FROM BRIAN CLEGG AND CREATIVITY UNLEASHED LIMITED. SALES FROM OTHER SOURCES ARE ILLEGAL – PLEASE REPORT TO info@cul.co.uk

Apart from any fair dealing for the purposes of research or private study, or criticism or review, as permitted under the Copyright, Designs and Patents Act 1988, this publication may only be reproduced, stored or transmitted, in any form or by any means, with the prior permission in writing of the publishers, or in the case of reprographic or electronic reproduction in accordance with the terms and licences issued by the CLA. Enquiries concerning reproduction outside these terms should be sent to the publishers at the undermentioned address:

Creativity Unleashed Limited
The Thicket
Upper Wanborough
Swindon SN4 0DQ
UK
info@cul.co.uk www.cul.co.uk

© Brian Clegg, 2006

The right of Brian Clegg to be identified as author of this work has been asserted by him in accordance with the Copyright, Designs and Patents Act 1988.

Your guide

0. Welcome From writer, Brian Clegg	7 7
From which, brain clegg	,
1. Quick start	8
Know you want to write, but nothing more?	8
Know the type of book you want to write but not the exact subject?	8
Got the idea for a book, but haven't done anything about it yet?	8
Already written your book, but not tried to sell it?	8
Got a proposal, but haven't sent it out yet?	8
Sent your proposal out and got no response?	8
Got a positive response from an agent or publisher?	8
2. Nurturing your idea	9
Does your idea have enough substance to become a book?	9
Is your idea original?	11
Positioning your book	11
Why will your book sell?	12
Publishers' categories	13
Trade market?	13
Is yours a big book?	13
Woo the editor	14
The right stuff	15
Key concepts	15
3. From concept to proposal	16
Clarifying your ideas	16
Taking the pain	16
Understanding your commitment	16
A practical guide	16
An essential selling tool	17
Do I need to sell myself?	17
Do I need a publisher?	17
Key concepts	18
4. First draft	19
Getting started	19
What's in it	19
Your proposal	20
All done?	
Key concepts	20 20
5. The winning title	21
Hot titles	21
Adding the tag	21
Key concepts	23
6. From first draft to polished proposal	24
Personalizing	24
Get it on paper	24
Getting feedback	24 24
Being your own critic	24 25
Denig your own critic	23

Don't tell me, show me	25
Cool and revisit	26
Key concepts	26
7. The pitch letter	27
Don't be a Roger Bacon	27
The essentials	27
Perfectly qualified	28
A book in a sentence	28
Putting it on paper Key concepts	29 29
8. Getting your proposal seen Who is your target?	30 30
Finding publishers and agents	30
Take care	31
Avoiding the scattergun	31
By mail or e-mail	31
Use a copy	32
Be the exception	32
Presentation Multiple proposels	32
Multiple proposals What to send	33 33
Avoiding the slush pile	34
Support groups	36
Do it	36
Then what?	36
Keeping on top	37
Key concepts	37
9. Learning from responses	38
Don't get angry, get practical	38
Use rejections for fine tuning	38
Always have more	38 39
Don't waste time on catching out editors Key concepts	39
10. The contract offer Is this your ideal publisher or agent?	40 40
Resist the urge to say 'yes' to anything, blindly	40
Consider checking with agents	40
Negotiating basics	41
Advances, royalties and other payments	41
Contract complexities	43
Liability	44
Going out of print	44 45
A big adventure Key concepts	45
11. Your next book	47
What shall I write about?	46 46
I just know I want to write	46
The great novel	46
Your life story	46
Fascinating non-fiction	47
Does your idea correspond to your interests and abilities?	47

Looking for inspiration?	47
Keep going	47
Key concepts	48

0. Welcome

From writer, Brian Clegg



I'm lucky. Unlike the majority of writers, I've got an agent to help me present myself effectively to publishers. When I am working up an idea for a new book I go through an intense process of bouncing ideas off my agent. Between us we polish what was a good idea into an exceptional one. He will then turn my proposal into a selling package to take out to publishers.

Before I had an agent, I did manage to sell direct to publishers, and they always commented on how good my proposals were. Having now seen what's possible I realize that this wasn't because my proposals were particularly great, but because the majority of proposals that publishers and

agents receive are *terrible*. What I now know for certain is that every writer's proposals can be hugely improved – and that is the job of this e-book.

Occasionally, through the guide you will find small sections of personal comment from me, highlighted like this.

1. Quick start

The heart of this guide is building your proposal, but depending on the stage you are at, you might like to jump in as follows:

Know you want to write, but nothing more?	Start with section 11, Your next book, then continue at section 2, Nurturing your idea
Know the type of book you want to write but not the exact subject?	Start with section 11, <i>Your next book</i> , then continue at section 2, <i>Nurturing your idea</i>
Got the idea for a book, but haven't done anything about it yet?	Start with section 2, Nurturing your idea
Already written your book, but not tried to sell it?	It's hard when you've already written the book, but we still recommend you start with section 2, <i>Nurturing your idea</i> . Until you've done this, you won't be able to carry things forward.
Got a proposal, but haven't sent it out yet?	Start with section 3, From concept to proposal
Sent your proposal out and got no response?	Before you dismiss what you've done, check out sections 5, <i>The winning name</i> , 6, <i>From first draft to polished proposal</i> and 7, <i>The pitch letter</i> . If this results in a radical change to the proposal, it's worth trying it again. If not, jump to section 9 – <i>Learning from responses</i>
Got a positive response from an agent or publisher?	See section 10 – The contract offer

2. Nurturing your idea

This e-book has been carefully designed to maximize the effectiveness of your proposal. Resist the temptation to rush in and start writing immediately. Putting together a book proposal is a lot like decorating a house. A little time spent up front in preparation will provide huge benefits when you come to the actual work. Read through the guide first. This guide covers essential techniques to make sure that your proposal presents your book idea in the best possible way.

Before looking at the proposal itself, it is important to spend a little time on your idea. Anything you can do to tighten and polish it now will provide big rewards when you come to share your idea with a publisher or agent. All new ideas are like little green shoots, easy to trample on and destroy. By nurturing your idea, giving it a chance to grow and strengthen, you will have a big impact on its chance of survival. However good you think it is, take the opportunity to make it better.

Does your idea have enough substance to become a book?

The first essential is to explore the depth of your idea. Not every idea makes a good book. This doesn't mean that it's a bad concept, but it may be more appropriate as a magazine article or an item on a TV news show. A book will typically be at least 75,000 words in length, and must appeal to a national or international readership before a publisher will take any significant interest. You have to understand the unique qualities of your chosen medium. Books (remember we are talking non-fiction) are purchased because the reader perceives something of value in the book itself; something that they are willing to invest their own time and money in; and which they need to own in order to fully benefit from.

There is an important psychological reason behind the distinction between books and magazines. Readers often pay nearly as much for a magazine as a book, but consider it a much more transient purchase. If it keeps them happy for half an hour, or on a train journey, it's enough. A book requires a bigger investment of time – in the end, more precious than money – from the reader. For a topic to make a good book it has to be deserving of that investment. You could think of the magazine reader as a TV channel hopper, while the book reader is like someone who has committed themselves to watching a full length movie – only there isn't the same restraint that being in a movie theater imposes – you have to keep their attention, to keep the pages turning.

Topic breakdown

Take a sheet of paper or start a new document in your word processor. Write your idea at the top, then add a numbered list underneath of each of the main areas of information your book will cover. Now run through the list – imagine each of these information areas was a chapter. Is there enough there for a full chapter? Would you realistically have to combine it one of the others. If at the end of this process you haven't got at least seven or eight information areas this is in danger of being a very thin book.

Note that these topic areas aren't real chapters – this isn't a structure for your book, just an analysis of the depth of the concept.

For example, take the book *Heal Thyself* (UK – *The Herbalist*) by Benjamin Woolley. This is a biography of the 17th century medical writer, herbalist and astrologer, Nicholas Culpeper. An initial idea breakdown of this book might have been:

Biography of Nicholas Culpeper

- 1. Culpeper's family life
- 2. Culpeper's herbal work
- 3. Culpeper's involvement in the civil war
- 4. Culpeper's disputes with the physicians
- 5. Culpeper and astrology
- 6. Culpeper's writing

Frankly, there just isn't enough. We know very little about Culpeper's family life, so it wouldn't make a whole chapter in its own right and would have to be combined with his civil war activities. And there is a strong overlap between his herbal and astrological work and his writing – they don't make satisfying sections. This leaves only three topic areas. Woolley could have decided this wouldn't make a book, choosing another subject to write on – instead he brought in a wider scope. The final book's topic breakdown might look something like this:

Biography of Nicholas Culpeper

- 1. Culpeper's life and civil war involvement
- 2. The civil war as a whole
- 3. William Harvey (a contemporary physician who discovered the circulation of blood)
- 4. The Royal College of Physicians
- 5. The medical methods of the period
- 6. Culpeper's writing on herbal medicine and astrology
- 7. The power struggle between herbal and chemical medicine, and between physicians and surgeons/midwives

Here we see a much sounder set of topics. Each has plenty of depth. This is much more likely to make an effective book.